



## **Gullane Community Association**

The Village Hall, Hall Crescent,  
Gullane, East Lothian EH31 2HA  
Charity number SC 000497

### **Minute of the Annual General Meeting, held on Wednesday 29 January 2020**

#### **1. Present**

Residents/user groups: D.Burgess, J.Burgess, D.McDonald, R.Ainslie, J.Kinna, J.Clare, J.Leslie, E.Thomson, C.Montgomery, M.Cannon, J.Mosedale, B.Mosedale, A.McKenzie

Trustees: Colin Thomson (Chair), Eric Thomson, Iain Blakebell, Veronica Campanile and Gary Hitchen, Diane Peebles (minute secretary), Lorraine Hunter (Bookings Secretary)

#### **2. Apologies**

Margaret Bruce (Trustee), Jean Dawson (volunteer), Ruth Hunter-Pepper, Zumba Gold Class Leader, Adria Stubbs, Apple Festival

#### **3. Declaration of Interest**

None

#### **4. Minutes of the last Annual General Meeting**

These were available throughout the hall. Adoption of the minute was proposed by Liz Thomson and seconded by Brian Mosedale.

#### **5. Matters Arising**

Colin Thomson outlined that the new constitution for the GVH was in the process of being signed off.

#### **6. Correspondence**

None raised

## **7. Election of Office Bearers**

Colin Thomson advised that both himself and Iain Blakebell are happy to continue in their roles and he invited proposers and seconders:

- Chair Colin Thomson: proposed by Jonathan Kinna and seconded by Mandy Cannon
- Treasurer Iain Blakebell: proposed by Roseann Ainslie and seconded by Jude Lesley

## **8. Chairman's Report**

The report below was outlined by Colin Thomson:

Firstly, Colin thanked all the volunteers who help with the various fund-raising activities at the hall and without whom these activities would not take place.

### **Refurbishment of the Small Hall**

This project is now well under way and nearing completion, thanks were expressed to Sean Wilson for his hard work in managing this project to date.

### **Other projects completed during 2019**

Colin outlined the other projects which had been successfully completed during 2019 as follows:

- Refurbishment of the toilet at the back of the small hall
- An accessibility report was carried out and as a result of this an emergency ramp for wheelchair users had been purchased, and the doors had been widened into the small hall for easier access. The committee were also considering purchase of a stair walker to provide access to the stage.
- The downstairs storeroom had been re-fitted and refurbished

Colin also outlined future projects as follows:

- The main hall floor will be re-varnished in 2020, a quote had been obtained and the committee would schedule this in to ensure minimum disruption to events
- The floor on the stage will be treated with a non-slip covering
- A project to consider options for 'creative' signage and improved external lighting at the front of the Village Hall is underway. It is intended that this would include input from local community groups and village hall user groups.
- A project to upgrade and improve the sound system for the hall is already underway.
- The lighting in the main hall is also under review to improve and ensure it is more up-to-date and energy efficient.

## 9. Treasurer's Report

Iain Blakebell outlined the income and expenditure for 2019. It had been another good year for the Village Hall with a lot of fund-raising events contributing to the overall healthy balance.

		G.C.A. Financial Statement 2019			
Business Account					
	Statement pages	Balance at beginning of the month. £	Paid in. £	Paid out. £	Balance at the end of the month. £
01 February	91 92 93	20,395.84	5,429.45	1,056.46	24,768.83
01 March	94 95 96	24,768.83	2,763.54	1,608.90	25,923.47
01 April	97 98 01 02	25,923.27	11,959.50	1,310.69	36,572.28
01 May	03 04 05	36,572.28	2,725.36	2,097.66	37,199.98
31 May	06 07 08	37,199.98	1,082.50	3,800.68	34,481.80
01 July	09 10 11	34,481.80	1,566.25	3,408.17	32,639.88
01 Aug	12 13 14	36,639.88	1,640.00	2,235.22	32,044.66
28 Aug	15 16 17	32,044.66	2,504.44	1,294.34	33,254.76
01 Oct	18 19 21	33,254.76	2,221.25	1,331.93	34,144.08
01 Nov	22 23 24	34,144.08	1,928.40	1,890.47	34,182.01
28 Nov	25 26 27	34,182.01	3,845.49	1,230.96	36,796.54
31 Dec		36,796.54	5,326.12	4,868.03	37,254.63
<b>Gift Aid</b>					
31 Dec		Monthly details shown on ledger			2,888.00
<b>Ring fenced money held within the above Business Account.</b>					
		Drama Project			582.12
		Sound up-grade via LBS			1859.91
		Millennium Wood			48.24
		Skate Park			704.00
		Small Hall Refurbishment (Net at Nov. 2019)			11,415.93
<b>Report to 31 December 2019</b>					
Nothing to report.					



**Gullane Community Association**  
**Additional account information 2019**  
**Charity number SCO00497.**

Gullane Community Association

	£
<b>Donations:</b>	
Co-op Local Community Fund	1,953.58
The Linton Charitable Trust	1,000.00
<b>Electricity</b>	
Costs	2,770.00
Income from solar panels	402.45
Refund	1,191.46
<b>Fund Raising with expenses taken off.</b>	
Burns Supper	393.34
LBS	1,225.76
Pantomime	2,258.22
Apple Festival	284.04
Gullane Community Ceilidh Band	1,262.71
Archery Come and Try	299.07
E.L Youth Theatre	120.53
<b>(Refurbishment of Small Hall)</b>	
Lights and ceiling, toilet, hand basin, mirror, flooring painting and tiles.	4,423.66
<b>(Service and Repair)</b>	
Chairs and tables clean.	1,024.80
Electrical-toilet fan, switches and stage lamps	381.03
Heating-radiator leak	65.00
Kitchen-oven clean, cooker switch, dishes, spoons and plates	387.06
Miscellaneous – leads, gift/phone cards, batteries, keys, down pipe	177.89
Painting-store room and three external doors	895.85
Safety-fibre glass ramp, Fire alarm service and fire extinguisher service	936.10
Toilet-hoist service, annual sanitary service, toilet rolls and paper towels	1,126.52
Windows	127.50
Stationery	80.56
<b>(Cost of running the Hall for the year 2019)</b>	
Cleaning and checking, electricity (net), Insurance, booking, stationary, service and repair	<b>18,598.25</b>

Other funds held in the Hall account that have not changed throughout the year;  
 Drama project £582.12  
 Millennium project £48.24  
 Skate park £704.00.  
 Sound system up-grade £1,859.91

Colin Thomson asked for a proposer and seconder to approve the accounts. The accounts were proposed by Jan Mosedale and seconded by Anne McKenzie and then signed by Colin Thomson at the meeting.

## **10. User Group Reports**

### **10.1 Bookings Secretary – Lorraine Hunter**

2019 has been a successful and very busy year at the Village Hall with the number of enquiries the highest ever. The hall could be booked out several times over in some weeks and there are 1-4 activities taking place almost every day over the whole year.

Lorraine outlined the regular users who use the hall weekly, monthly, bi-monthly and annually as well as the one-off bookings for private events.

Footfall in 2019 – 5,407 people came to 735 events in the hall, estimated at 20,847 people over the whole year, which is significantly up from 2018.

### **10.2 Little Big Screen presented by Gary Hitchen**

Little Big Screen has evolved and is now showing only films for adults in the evenings. There have been varying levels of attendance, due to things ranging from the weather to the popularity of the film, with attendance of up to 90 people. The licensing has been changed this year to allow more choice of films. LBS is always looking for more volunteers, so please help if you can.

One attendee commented that the publicity for the screenings came out very late and asked if a schedule was published. Gary responded that there had been issues in the past with publishing a full schedule and then having to change it but responded that this comment would be taken on board and LBS would look at more advance and wider publicity. The next screening will take place on Saturday 8<sup>th</sup> February and dates for future screenings are on the website <https://littlebigscreen.org/films/>

### **10.3 Gullane Community Table Tennis Club presented by Jonathan Kinna**

The Table Tennis club was established in Gullane in 2018, at the time of an East Lothian Council initiative to promote table tennis in the community. Gullane TT Club now has sessions for juniors and adults most Wednesdays with an average attendance at each session of 18 people and is growing. Due to a decrease in the numbers of juniors, 'taster' sessions had been run in the school and junior clubs to promote table tennis, and a regular class is now also being held in the primary school. There are now 5 table tennis tables which is capacity for the Village Hall, and Jonathan mentioned the space in the VH was ideal for table tennis and they are very pleased with the venue.

### **10.4 Gullane Scouts, Cubs and Beavers presented by Jude Leslie**

The Gullane Scout Group has regular scouts, cubs and beavers sessions running at the Village Hall with Beavers currently running at capacity. Jude outlined recent activities the

members had taken part in, including a recent Defibrillator campaign to raise money to place an external defibrillator outside the Village Hall.

#### **10.5 Ceilidh Band presented by Iain Blakebell and Catherine Montgomery**

Gullane Community Ceilidh Band, since its inception in 2017, continues to go from strength to strength. Meeting in the Village Hall on Friday mornings 1000-12000 for a weekly practice, there are now 12 people involved in the band. The band is open to anyone in the community who can play an instrument and would like to come along. The band have played at many events in 2019 including a summer ceilidh and the Hogmanay Ceilidh, both great well-attended occasions. The band raises money for the Village Hall fund and has raised significant amounts of money from its events in 2019.

#### **10.6 Sewforth presented by Liz Thomson**

Sewforth Textile Craft group meet in the main hall on the first Saturday of the month from 2-4pm. Activities vary from meeting to meeting but are of a practical nature, and activities in 2019 have included silk painting, gnome making, a treasure box project and making Dorset Buttons. Occasionally a tutor will be invited but otherwise the sessions are led by the group itself. There are now over 24 members and visitors are always welcome. The group love using the Village Hall for the additional space afforded in the large hall and appreciate the newly cleaned tables for their activities.

### **11. Our next AGM: Wednesday 27<sup>th</sup> January 2021**

#### **12. AOCB**

Veronica Campanile outlined the 'Become a Friend of Gullane Village Hall' Gift aid scheme to the meeting as one of the ways of bringing in regular income to the hall. Attendees were encouraged to sign up and publicise the scheme to others.

A question was raised about whether there would be a Scouts jumble sale this year. Jude Leslie responded that discussions were ongoing, it involved a great deal of organisation but there is planned to be one later this year, maybe in September.

Roseann Ainslie thanked the trustees and volunteers who run the GVH and who succeed in making it a vibrant community hub.